

I-PARENT

ONLINE ENROLLMENT FOR NEW STUDENT

STEP 1: Go to the URL provided by the school, click the Parent Tab then click Online Enrollment for New Students.

Welcome to - ISMS

Choose Account Type to Login

Parent

Admin & Staff

Parent Email

Parent Password

LOGIN AS PARENT

Forgot your password?
Create an account
[Online enrollment for New Student](#)

STEP 2: Click Create an Account and provide data as accurately as possible.
****Min. of 8 characters and case-sensitive**

SIGN UP FORM

You may access all the available features of the I-Parent using your registered account

Last Name: Dela Cruz

First Name: Juan

Middle Name: Rodriguez

Suffix:

Email Address: xyz@gmail.com

Mobile Number: 09688743234

Birth Date: July 17 1990

Password:

Confirm Password:

Create Account

Back to Login Need Help??

STEP 3: Open your email and check your **Inbox, Spam or Promotions Tab.**

Primary Social Promotions

Get started with Gmail

Customize your inbox Change profile image Import contacts and mail Get Gmail for mobile

Top picks

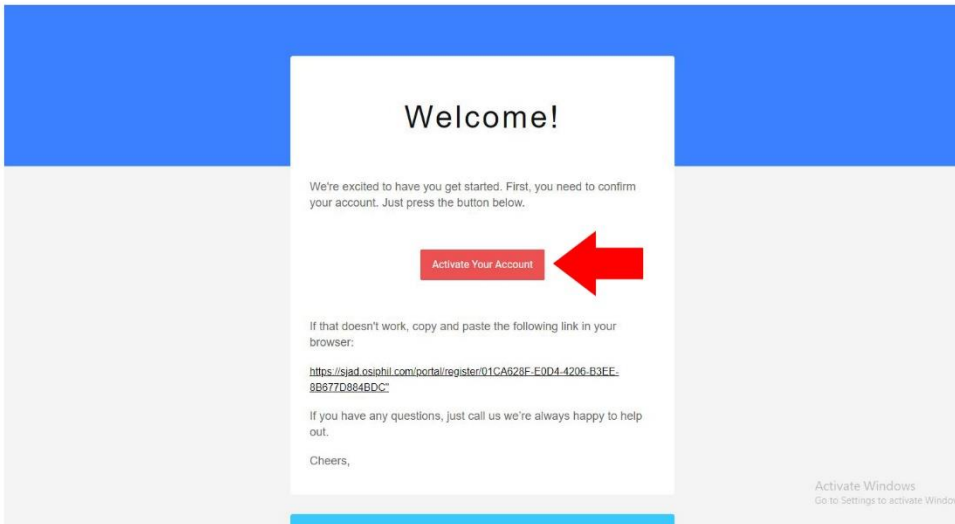
ST. JOSEPH ACADEMY - Welcome to iParent Account - We're thrilled to have you here! Get ready to dive into your new account. Welcome! We're excited to have you get started. First, you need to confirm your acco...

Citi Simplicity Card Apply in as fast as 5 mins - Upload documents, complete the entire process online and get a credit card in no time!

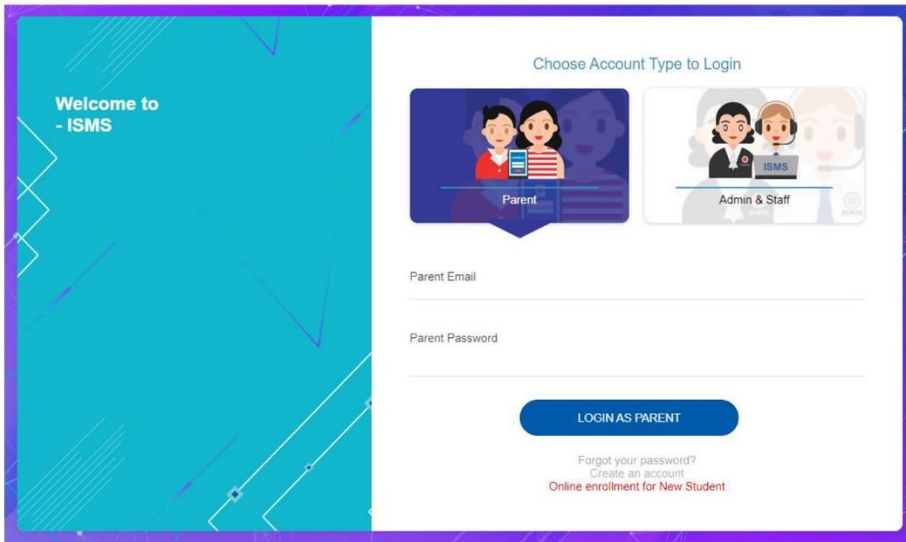
lovebonito.com Love, Bonito - Hurry before it's over: Grab your favourite pieces and enjoy free shipping

Remaining promotions

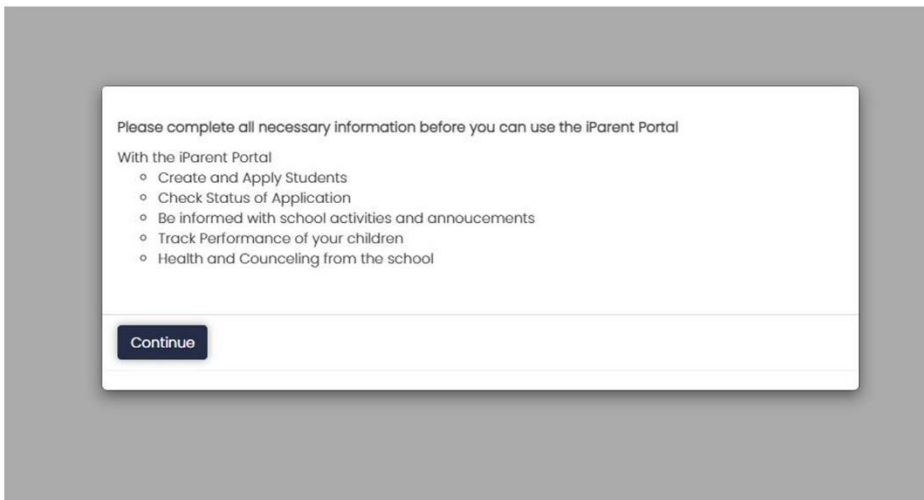
STEP 4: Verify your registration by clicking Activate Your Account or just click the link below.

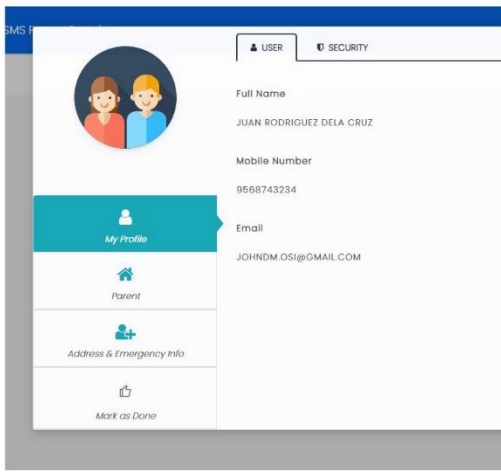


STEP 5: Login using your email as your username then type your password.

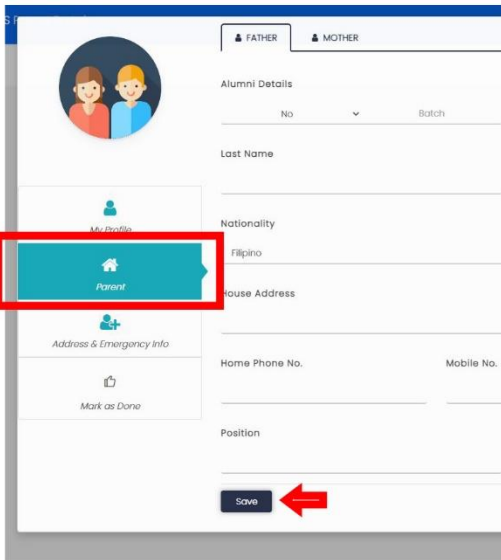


Once the login is successful, a welcome screen will appear. To proceed, click Continue.

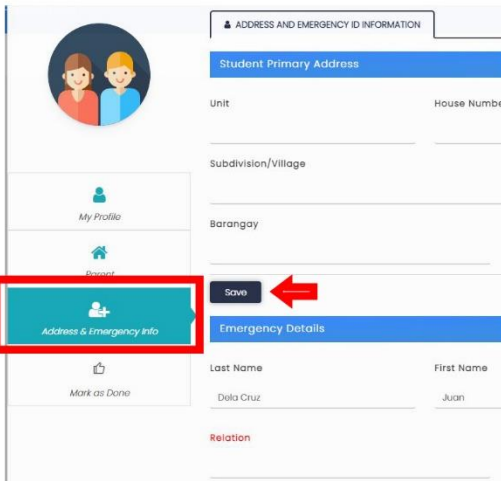




You will be directed to the default Parent Information.

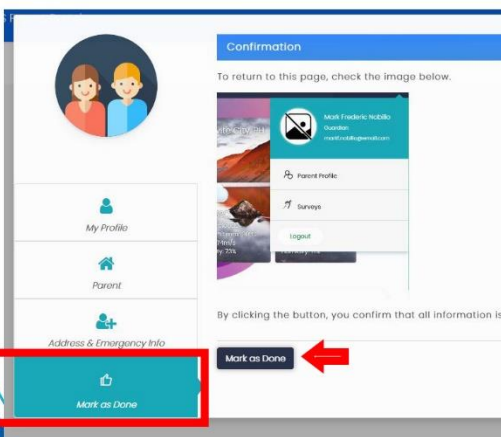


Click Save once the Father and Mother information is complete.



Update your Address and Emergency Contact Details.

Click Save once the Address and Emergency Contact Details is complete.

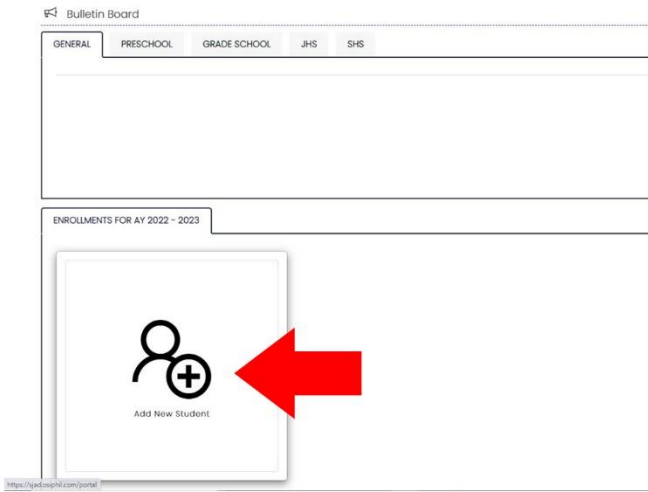


After reviewing and updating all tabs, please confirm by clicking the button Mark as Done.

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ADDING OF STUDENT

To add student, click icon Add.



Fill-out necessary information * with red mark = required field.

The screenshot shows the 'Add New Student' form. At the top, there is a progress bar with five steps: 1. Student Profile, 2. Guardian Details, 3. Emergency Details, 4. School History, and 5. Complete. A red box highlights the progress bar and the 'ADD' button at the bottom. A red arrow points to the 'ADD' button. The form fields are as follows:

Note: Asterisk(*) with red font are required fields			
* Last Name	* First Name	Middle Name	Suffix
Dela Cruz	Mario	T.	
Date of Birth	Place of Birth	Gender	
August 18 2015	Batangas	Male	
Mobile Number	Home Phone	Email Address	
095548745			
Mother Tongue	Religion	Ethnic Group	
Nationality	Alien Registration Number	LRN (Grade 1 and Above)	
Filipino		1234564578	

Activate Windows
Go to Settings to activate Windows.

Please fill-out the information from step 1 to 5 to complete your application.
****Note: Always click save & continue at the bottom of the field**

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STUDENT ENROLLMENT PROCESS

To view your child's enrollment status, click **View Application Status**.
****Note: Make sure you select the correct school year.**

The screenshot shows the 'Bulletin Board' interface with tabs for GENERAL, PRESCHOOL, GRADE SCHOOL, JHS, and SHS. Below the tabs, it states 'No data available in table'. Underneath, there are two tabs for 'ENROLLMENTS FOR AY 2019 - 2020' and 'ENROLLMENTS FOR AY 2020 - 2021', with the latter highlighted by a red box. Below these tabs are two cards: one with a 'No Image available' placeholder and another with a person icon and a plus sign labeled 'Add New Student'. A red arrow points to a green button labeled 'View Application Status' at the bottom of the first card.

To complete enrollment, please comply with three (3) steps below:

1. Take an examination - the school will just sent you a schedule for taking the examination.
2. Select your desired payment plan.
3. Upload proof of payment and wait for the Administrator to confirm payment.

The screenshot shows the 'Back to Parent Dashboard' with a user profile for 'Maria Dela Cruz'. The main area is titled 'Academic Year 2020 - 2021' and 'APPLICATION PROCESS'. It features a vertical timeline with three numbered steps: 1. Examination and Interview (Approved 6/13/2022 2:08:09 PM), 2. Select Payment Plan (Approved 6/13/2022 2:09:40 PM), and 3. Pay Enrollment/Tuition Fee (upload your proof of payment). The third step includes a 'Choose File' button, a text input field with 'No file chosen', and an 'upload' button. A red box highlights the entire application process section.

Once the payment is reflected, your child is already enrolled!